

Organization Name Template

State organizations will be prefaced with “KS” i.e. KS Div of Emergency Mgmt, KS Dept of Health and Env, KS Dept of Agriculture, KS Highway Patrol, KS Dept of Transportation, KS SE Regional IMT

County organizations will use the two letter identifier for the county and "Co". i.e. **SG Co Fire Dist 1** would be Sedgwick County Fire District 1 or **PT Co Sheriffs Dept** or **Office** for Pottawatomie County Sheriff’s Department (or Office) You would put Department or Office depending on how your Sheriff addresses themselves.

City organizations will be the city name then organization i.e. Mount Hope EMS or South Hutchinson VFD

Township organizations will be written “Twp” i.e. Cottage Grove Twp PD

Private Industry will use their organization name. i.e Westar, Aggreko

Volunteer organizations will use their organization name. i.e Red Cross, United Way

Common abbreviations will be allowed. Some examples are listed below. These should be used when applicable:

Dept = Department (only when not accounting for a fire, police or public health department)

Dist = District

Div = Division

EMS = Emergency Medical Services

Env = Environment

FD = Fire Department

HD = Public Health Department

Mgmt = Management

PD = Police Department

PU= Public Utilities

PW= Public Works

Twp = Township

VFD = Volunteer Fire Department